

Steps and Time Frame in the Registration Process for Residential Designer Registration by Reciprocity

When	What	Time Frame	Cost
When individual is interested in obtaining registration in Nevada	Contact NSBAIDRD for an application. Complete the application and submit all required paperwork.	Varies by candidate. Staff review of complete file takes approximately one week	\$300 application processing fee
After application is determined to be complete	Board staff contacts applicant and sends a "registration quiz." Applicant completes this open book quiz on statute (NRS 623).	Once quiz is received in board office, applicant will receive results within 10 business days	
Application is complete and quiz is passed.	Board Executive Director issues registration number. Registration will be ratified by board at next scheduled board meeting.	Once application is completed, Executive Director will register an applicant within 10 business days.	\$125 certificate fee \$150 annual registration (\$275 total)
Prior to December 31 of each year	Renew registration	Every calendar year	\$150 annual registration