

Steps and Time Frame in the Registration Process for Residential Designer Registration by Examination

When	What	Time Frame	Cost
After complete application is submitted	Staff contacts applicant and advises that Residential Design Exam may be taken.	Varies by candidate. Written exam is administered twice each year (February and August); graphic exam is administered once each year (August).	\$300 for administration of all four parts of exam (taken independent of each other, each written section is \$75 and the graphic exam is \$150)
Upon passage of Residential Design Exam	Board staff contacts applicant and sends a "registration quiz." Applicant completes this open book quiz on statute (NRS 623).	Once quiz is received in board office, applicant will receive results within 10 business days	Upon passage of Residential Design Exam
Application is complete and quiz is passed.	Become registered by the board	Up to three months – dependent upon time of next scheduled board meeting	\$125 certificate fee \$150 annual registration \$25 stamp fee (\$300 total)
Prior to December 31 of each year	Renew registration	Every calendar year	\$150 annual registration